1. What does F8 do?

   a) Create
   b) Edit
   c) Delete
   d) Look Up

2. The Rate that appears on the Quick Availability Screen is driven by:

   a) The Guest Type
   b) The number of Guests
   c) The Yields that are in place
   d) All of the above

3. The Client Profile may be accessed from all Maestro modules:

   True or False?

4. A Client Text is limited to a specific reservation only.

   True or False?

5. What is the quick shortcut code for making an Individual Guest Reservation?

   a) RR
   b) RS
   c) RSE
   d) RP

6. What feature can be used to send messages from a user to another user or group of users?

   a) Guest Messaging
   b) Check in Text
   c) Trace Messaging
   d) Check out Text

7. Under which field on the guest reservation screen do we add Additional Names to a reservation?

   a) AR Name
   b) Sharer Name
   c) Travels With
   d) Guest Name

8. Which field can be drilled down to locate the Reservation Activity Log on the Guest Reservation?

    a) Guest Reservation Status
    b) HK/WO Sts
    c) Notes About
    d) Reservation Number Field

9. A Guest Reservation can be cancelled by:

    a) Using F7 key on the reservation number
    b) Using CXL Button on reservation screen
    c) Both A & B
    d) Changing the number of nights to zero

10. Which reservation text field can be configured to pop-up at check in?

    a) Notes About
    b) Client Text
    c) Check In Text
    d) Both A & C

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